



Steven L. Beshear
Governor

PERSONNEL CABINET


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Nikki R. Jackson
Secretary

MEMORANDUM

PERSONNEL MEMO 08-26

TO: Cabinet Secretaries
Agency Heads
Personnel Administrators

FROM: Nikki R. Jackson, Secretary 

DATE: September 25, 2008

SUBJECT: 2008 Health Insurance Benefit Fairs

The Personnel Cabinet has scheduled eighteen (18) health insurance Benefit Fairs throughout the state from October 2 – 16, 2008 (listing of locations is enclosed). At these Benefit Fairs, employees will be able to meet with representatives of Humana, Express Scripts, Virgin Life Care and the Personnel Cabinet's Department of Employee Insurance. Information will be available about the health insurance plans, Health Reimbursement Accounts (HRAs) and Flexible Spending Accounts (FSAs) offered by the Kentucky Employees Health Plan for the 2009 Plan Year.

Please check the attached schedule for the dates, times and locations of the Benefit Fairs in your area. These Fairs are for the benefit of state employees, as well as employees of local Boards of Education, Health Departments, KCTCS, the KET Foundation, other public employees and eligible retirees in KRS, KTRS, and the Judicial and Legislative Retirement Systems.

Just as we do when Retirement Seminars and Deferred Compensation Expos are held throughout the state, we ask that you allow employees (upon request) up to two hours, with pay, to attend these Benefit Fairs during normal working hours. If employees ask us about attending Fairs during working hours, they will be advised that agencies will have to make those decisions on an individual basis and that decisions will be based on required service levels and agency needs.

We encourage you to carefully review any request to attend during work hours and, if possible, allow employees to attend.

NJ:sc
Attachment: Benefit Fairs Schedule

Benefit Fairs

October 2

Franklin County

8:00 a.m. – 6:00 p.m.
Frankfort Convention Center
405 Mero Street
Frankfort, KY 40601

October 2

Boyle County

2:00 p.m. – 6:00 p.m.
Inter-County Energy Cooperative
1009 Hustonville Road
Danville, KY 40422

October 6

Hardin County

2:00 p.m. – 6:00 p.m.
Central Hardin High School
3040 Leitchfield Road
Cecilia, KY 42724

October 6

McCracken County

2:00 p.m. – 6:00 p.m.
Western KY Comm. & Tech. College
Crounse Hall Atrium
4810 Alben Barkley Drive
Paducah, KY 42001

October 7

Daviess County

2:00 p.m. – 6:00 p.m.
Daviess County Public Schools Learning
Center
1700 Parrish Plaza Drive
Owensboro, KY 42301

October 7

Jefferson County

8:00 a.m. – 6:00 p.m.
Kentucky Fair & Exposition Center
West Hall Meeting Rooms 1 & 2
Louisville, KY 40233

October 8

Christian County

2:00 p.m. – 6:00 p.m.
Christian County Board of Education
Board Room
200 Glass Avenue
Hopkinsville, KY 42240

October 8

Whitley County

2:00 p.m. – 6:00 p.m.
Whitley County Board of Education
300 Main Street
Williamsburg, KY 40769

October 9

Pike County

2:00 p.m. – 6:00 p.m.
Pike Central High School
Conference Room
100 Winners Circle
Pikeville, KY 41502

October 9

Pulaski County

2:00 p.m. – 6:00 p.m.
The Center for Rural Development
2292 South Highway 27
Somerset, KY 42501

October 13

Kenton County

2:00 p.m. – 6:00 p.m.
Northern KY Area Development District
22 Spiral Drive
Florence, KY 41022

October 13

Madison County

2:00 p.m. – 6:00 p.m.
Madison Central High School
705 North Second Street
Richmond, KY 40475

October 14

Boyd County

2:00 p.m. – 6:00 p.m.

Boyd County Middle School Theater

1226 Summit Road

Ashland, KY 41112

October 14

Calloway County

2:00 p.m. – 6:00 p.m.

Calloway County Board of Education

Board Meeting Room

2110 College Farm Road

Murray, KY 42071

October 15

Fayette County

4:00 p.m. – 8:00 p.m.

Dunbar High School Cafeteria

1600 Man-O-War Boulevard

Lexington, KY 40513

October 15

Hopkins County

2:00 p.m. – 6:00 p.m.

Madisonville North Hopkins High School

Library

4515 Hanson Road

Madisonville, KY 42431

October 16

Rowan County

2:00 p.m. – 6:00 p.m.

Rowan County Board of Education

Central Office Board Room

121 East 2nd Street

Morehead, KY 40351

October 16

Warren County

2:00 p.m. – 6:00 p.m.

Greenwood High School Library

5065 Scottsville Road

Bowling Green, KY 42104